



Thank you for considering Emery & Sons Construction Group, LLC (Emery & Sons) in your job search. Emery & Sons is an equal employment opportunity employer and does not discriminate on the basis of sex, age, race, color, religion, national origin, mental or physical disability, marital status, uniformed services status, sexual orientation, gender identity, or genetic information. No application will be rejected as a result of a disability that, with reasonable accommodation, does not prevent performance of the essential job duties.

Applicants with disabilities may request any reasonable accommodation necessary to complete this application, or to take any test required for the position for which the applicant has applied, by making a request at the time of application or testing.

CONFIDENTIAL

- Please, download this form and print out, fill-in with legible print, and return completed and signed form, along with any additional, applicable attachments, to the Main Office.
- Or, download, fill-out, and e-mail your completed signed form back to us by clicking the Submit button on the last page.

PERSONAL INFORMATION

DATE

LAST NAME		FIRST NAME		MIDDLE INITIAL
STREET ADDRESS		CITY	STATE	ZIP CODE
HOME PHONE #	WORK PHONE #	EMAIL ADDRESS		
POSITION(S) YOU ARE APPLYING FOR		DATE YOU CAN BEGIN	SALARY DESIRED	
			\$	

EDUCATION & SKILLS

List any education, training, and/or specialized experience (*such as schools, colleges, degrees, licenses, vocational or technical training, military experience, hobbies, etc.*) you believe would help you perform the work for which you are applying.

LEVEL & TYPE OF EDUCATION	SCHOOL NAME	CITY & STATE	LAST YEAR COMPLETED	DID YOU GRADUATE
HIGH SCHOOL				YES NO
COLLEGE OR UNIVERSITY				Degree
OTHER SCHOOLS			# of Years:	Certificate or License

SPECIAL SKILLS

SOFTWARE APPLICATIONS	
OTHER SKILLS	



EMPLOYMENT RECORD

Please list your most recent jobs first. Include military service and any self-employment as part of your employment record. Attach another sheet if more space is needed.

1 - EMPLOYER COMPANY NAME		ADDRESS	
PHONE #		SUPERVISOR'S NAME	
JOB TITLE		DATE OF EMPLOYMENT (From: mm/yyyy To: mm/yyyy)	
		From:	To:
ESSENTIAL JOB DUTIES		REASON FOR LEAVING	
FOR DRIVING POSITIONS			
Were you subject to the FMCSR's?		YES	NO
Were you in a safety sensitive function in any DOT regulated mode subject to alcohol and controlled substances testing requirements as required by 49 CFR part 40?		YES	NO

2 - EMPLOYER COMPANY NAME		ADDRESS	
PHONE #		SUPERVISOR'S NAME	
JOB TITLE		DATE OF EMPLOYMENT (From: mm/yyyy To: mm/yyyy)	
		From:	To:
ESSENTIAL JOB DUTIES		REASON FOR LEAVING	
FOR DRIVING POSITIONS			
Were you subject to the FMCSR's?		YES	NO
Were you in a safety sensitive function in any DOT regulated mode subject to alcohol and controlled substances testing requirements as required by 49 CFR part 40?		YES	NO



GENERAL INFORMATION

May we contact your present employer?							YES	NO
Do you have the legal right to work in the United States? <i>(If hired, you will be required to provide identification to prove eligibility for employment)</i>							YES	NO
Have you been employed or attended school using any other name? <i>If yes, please indicate names previously used:</i>							YES	NO
Are you able to perform the primary duties of the job as outlined in the newspaper advertisement, announcement, posting, or job description, with or without reasonable accommodation? <i>If no, please explain:</i>							YES	NO
Do you have any employment restrictions resulting from a non-compete or confidentiality agreement? <i>If yes, please explain:</i>							YES	NO
Have you ever been terminated, quit while facing possible termination or quit at an employer's request? <i>If yes, please identify employer and explain the circumstances:</i>							YES	NO
When are you available to work? <i>(We will attempt to reasonably accommodate employees who require certain hours or days off for religious beliefs or practices.)</i> Check shifts and days you can work:								
DAYS		SWING		GRAVEYARD		ROTATING		
MON	TUES	WED	THURS	FRI	SAT	SUN		

ADDITIONAL INFORMATION

If printing out this application, please use the space below, the back of this page, or a supplementary page to list any additional employers, periods of time not worked, or any other information that you believe we should know in considering your application for employment.



DRIVING RECORD INFORMATION

All employees, regardless of position, are required to complete this page as applicable to their driving experience.

PAST ADDRESSES *(Attach additional sheets if more space is needed.)*

	STREET	CITY	STATE	ZIP	HOW LONG
1					
2					
3					
4					

DRIVERS LICENSING *(Show all licenses held in the last 3 years.)*

STATE	LICENSE #	TYPE	EXPIRATION

DRIVING EXPERIENCE

CLASS OF EQUIPMENT	TYPE OF EQUIPMENT <i>(Van, Tank, Flat, Etc.)</i>	DATES		APPROX. # OF TOTAL MILES
		FROM	TO	

ACCIDENT RECORD FOR THE LAST 3 YEARS OR MORE *(Attach additional sheets if more space is needed)*

DATE OF ACCIDENT	NATURE OF ACCIDENT <i>(Head-on, Rear-end, upset, etc.)</i>	# OF FATALITIES	# OF INJURIES

TRAFFIC CONVICTIONS & FORFEITURES FOR THE LAST 3 YEARS *(Other than parking violations)*

(Attach additional sheets if more space is needed)

LOCATION	DATE	CHARGE	PENALTY

A. Have you ever been denied a license, permit, or privilege to operate a motor vehicle?	YES	NO
B. Has any license, permit, or privilege ever been suspended or revoked?	YES	NO

IF THE ANSWER TO A OR BE IS YES, ATTACH A STATEMENT GIVING FULL DETAILS OR EXPLAIN IN "ADDITIONAL INFORMATION" BOX ABOVE ON PG 3.



RELEASE FORM

Please read carefully, initial each paragraph, and sign below:

_____ Initial	I certify that I have answered the above questions truthfully and have not withheld any information relative to my application. I understand that any falsification, misrepresentation, or omission, as well as any misleading statements or omissions of the application information, attachments, and supporting documents generally will result in denial of employment or immediate termination, if discovered after hire.		
_____ Initial	I authorize Emery & Sons Construction Group, LLC to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment, and further authorize the references I have listed to disclose to the company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I release Emery & Sons Construction Group, LLC, my former employers, and all other persons, corporations, partnerships, and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.		
_____ Initial	I authorize Emery & Sons Construction Group, LLC to investigate whether I have a criminal record of convictions, and, if so, the nature of such convictions and all the surrounding circumstances of the conviction. Emery & Sons Construction Group, LLC has advised me that any criminal background check will focus on convictions, and that a criminal record will not necessarily disqualify me from employment.		
_____ Initial	If hired, I recognize that I must follow the rules and policies of Emery & Sons Construction Group, LLC, as may be changed from time to time in Emery & Sons Construction Group, LLC's sole discretion. I understand that my employment is and will be "at-will" and can be terminated at any time, with or without cause, and with or without notice, at the option of Emery & Sons Construction Group, LLC or myself. I also understand that unless otherwise stated in an employment contract, the company may change, withdraw, and interpret other policies (including wages, hours and working conditions) as it deems appropriate.		
_____ Initial	I understand and acknowledge that I may be required to submit to a physical examination, including drug test. Additionally, I hereby authorize the release of the results of such an examination to Emery & Sons Construction Group, LLC for their use in evaluating my suitability for employment. Further, I release the examining facility and Emery & Sons Construction Group, LLC from any and all liability, and from any damage that may result from the release of such information.		
_____ Initial	An offer of employment will only be made after a personal interview, and depending upon position applied for, a skills test may also be required. All candidates offered a position will be required to complete additional documentation including but not limited to employment eligibility verification, tax forms, and other employment related forms, as well as to submit to substance abuse testing, background screening, and a motor vehicle records review.		
_____ Initial	If hired, I give permission for Emery & Sons Construction Group, LLC to use my picture in potential marketing materials.	YES	NO

DATE

SIGNATURE

By Checking this box it confirms I am the person who filled out and signed this form.